Announcement of our measures against new coronavirus infections

First, we express our sincere condolences to the people who suffered from new coronavirus infection and their families. Sincerely hope that those who are affected and who are in difficult situations will be able to recover as soon as possible.

The following is the status of our measures as of today under the current situation of the spread of the new coronavirus infection.

1. Direction of measures taken by our Group

We place the highest priority on the health and safety of employees of the Group, work to prevent infection, and make every effort to minimize the impact on business activities.

2. Operational status of our Group

Our domestic bases and departments with production, development, sales, logistics and management functions are all in operation. The business activities of each of our international group companies are restrained by commuting restrictions based on orders and policies in each country. However, each company continue to operate while working to minimize the impact on business activities through shift work, working at home, and business support provided from SIGMAKOKI in Japan.

3. Infection prevention measures at our Group

The Group has taken the following measures to prevent employee infection.

- Wear masks, wash hands, gargle, disinfect fingers, monitor fever, and thoroughly ventilate offices
- Shift work, working at home, taking paid leave
- Use of web / video conference and telephone conference
- Prohibition of non-essential and non-urgent domestic and international business trips and visits to outside the company
- Refrain from receiving non-essential and non-urgent visits from outside the company

Please note that during this period, it may take longer than usual to respond to phone inquiries. We appreciate your understanding.

4. Contact point for this information

SIGMAKOKI CO., LTD. Administrative Division, General Affairs Department <u>info@sigma-koki.com</u> We will continue to take appropriate measures with the highest priority on ensuring the health and safety of our customers and the related parties, and our employees. We apologize for the inconvenience, but appreciate the understanding of our customers and the related parties.

Sincerely,